

Miami-Dade County Public Schools Office of the Inspector General

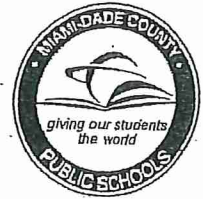
Exhibit 1

**The School Board of Miami-Dade County, Florida
P/T Hourly Employees Payroll Final Rosters for Pay Periods
June 6, 2014 – June 19, 2014 and
June 20, 2014 – July 3, 2014 and Revs Report
(4 pages)**

**OIG Report
SB1415-1006**

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA

PIT-HOURLY EMPLOYEES
PAYROLL FINAL ROSTER



Location
1520100 SOUTH HIALEAH ELEMENTARY

Pay Period: Jun 6, 2014 - Jun 19, 2014

06/19/2014 12:26:34 Page 1/1

| EMPLOYEE NAME | PERSON ID | PERS. ASSIGN. | STD DAYS | PRESENT | ABSENT | OVERTIME | ATT./ABS. DESCRIPTION | DAYS/HOURS |
|---------------------|-----------------|---------------------|----------|---------|--------|----------|-----------------------|------------|
| CAPE, RAMON | 190290 | 9073778 | | 50 | 0 | 0 | | |
| VEGA, MARIA | 226041 | 226041 | | 28 | 0 | 0 | | |
| RODRIGUEZ, OLGA | 240947 | 240947 | | 56 | 0 | 0 | | |
| RODRIGUEZ, NOEL | 252427 | 252427 | | 50 | 0 | 0 | | |
| RODRIGUEZ, LUIS | 256955 | 9123400 | | 36 | 0 | 0 | | |
| MONTERO, EUFEMIA | 257336 | 9087375 | | 33 | 0 | 0 | | |
| SANTOS, IDALIA | 268719 | 9023882 | | 30 | 0 | 0 | | |
| ESTEVEN LEON, LINA | 268815 | 268815 | | 32 | 0 | 0 | | |
| GONZALEZ, SANDRA | 271433 | 271433 | | 50 | 0 | 0 | | |
| GATELL, JORGE | 274790 | 9141904 | | 10 | 0 | 0 | | |
| GOMEZ, LUCELLY | 283733 | 283733 | | 45 | 0 | 0 | | |
| VIAMONTE, DENISSE | 285544 | 285544 | | 49 | 0 | 0 | | |
| SANTIESTEBAN, MARTA | 291595 | 291595 | | 25 | 0 | 0 | | |
| ESCALANTE, DILEYS | 294321 | 9102085 | | 45.5 | 0 | 0 | | |
| LUJIZ, APRIL | 297587 | 297587 | | 5 | 0 | 0 | | |
| HERNANDEZ, MABEL | 304994 | 9141922 | | 35 | 0 | 0 | | |
| GATELL, EMMANUEL | 306474 | 9133286 | | 50 | 0 | 0 | | |
| ROQUE, FLOR | 307057 | 9101592 | | 4 | 0 | 0 | | |
| CABALLERO, YAYMA | 308896 | 308896 | | 24.5 | 0 | 0 | | |
| BANOS, ELIZAMA | 309940 | 309940 | | 52 | 0 | 0 | | |
| GOMEZ, ORLANDO | 313490 | 313490 | | 50 | 0 | 0 | | |
| | | | | | | | | |
| | | | | | | | | |
| | PERSON ID COUNT | PERS. ASSIGN. COUNT | STD DAYS | PRESENT | ABSENT | OVERTIME | | |
| TOTALS | 21 | 21 | | 760 | 0 | 0 | | |

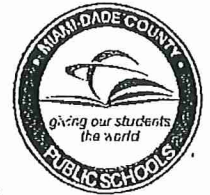
I HEREBY CERTIFY THAT THIS PAYROLL RECORD IS TRUE AND ACCURATE AND THAT PAYMENT HEREIN AUTHORIZED IS IN ACCORDANCE WITH FLORIDA STATUTES AND THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA POLICIES AND REGULATIONS

DATE June 19, 2014

PREPARED BY *[Signature]* PRINCIPAL OR DEPT. HEAD *[Signature]*

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA

P/T-HOURLY EMPLOYEES
PAYROLL FINAL ROSTER



Location
1520100 SOUTH HIALEAH ELEMENTARY

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Pay Period: **Jun 20, 2014 - Jul 3, 2014**

| EMPLOYEE NAME | PERSON ID | PERS. ASSIGN. | STD DAYS | PRESENT | ABSENT | OVERTIME | ATT./ABS. DESCRIPTION | DAYS/HOURS |
|-------------------------|-----------------|---------------------|----------|-----------|----------|----------|-----------------------|------------|
| CAPE, RAMON | 190290 | 9073778 | | 20 | 0 | 0 | | |
| VEGA, MARIA | 226041 | 226041 | | 27.5 | 0 | 0 | | |
| MENA, ANDREA | 231800 | 9141911 | | 27 | 0 | 0 | | |
| RODRIGUEZ, OLGA | 240947 | 240947 | | 50 | 0 | 0 | | |
| RODRIGUEZ, NOEL | 252427 | 252427 | | 45 | 0 | 0 | | |
| RODRIGUEZ, LUIS | 256955 | 9123400 | | 41 | 0 | 0 | | |
| MONTERO, EUFEMIA | 257336 | 9087375 | | 26 | 0 | 0 | | |
| SANTOS, IDALIA | 268719 | 9023882 | | 22.5 | 0 | 0 | | |
| ESTEVEN LEON, LINA | 268815 | 268815 | | 40 | 0 | 0 | | |
| GONZALEZ, SANDRA | 271433 | 271433 | | 20 | 0 | 0 | | |
| GATELL, JORGE | 274790 | 9141904 | | 5 | 0 | 0 | | |
| GOMEZ, LUCELLY | 283733 | 283733 | | 33 | 0 | 0 | | |
| VIAMONTE, DENISSE | 285544 | 285544 | | 49 | 0 | 0 | | |
| SANTIESTEBAN, MARTA | 291595 | 291595 | | 16 | 0 | 0 | | |
| ESCALANTE, DILEYS | 294321 | 9102085 | | 30 | 0 | 0 | | |
| RUIZ, APRIL | 297587 | 297587 | | 5 | 0 | 0 | | |
| HERNANDEZ, MABEL | 304994 | 9141922 | | 30 | 0 | 0 | | |
| GATELL, EMMANUEL | 306474 | 9133286 | | 15 | 0 | 0 | | |
| ROQUE, FLOR | 307057 | 9101592 | | 25.5 | 0 | 0 | | |
| CABALLERO, YAYMA | 308896 | 308896 | | 12.5 | 0 | 0 | | |
| BANOS, ELIZAMA | 309940 | 309940 | | 46 | 0 | 0 | | |
| | | | | | | | | |
| | PERSON ID COUNT | PERS. ASSIGN. COUNT | STD DAYS | PRESENT | ABSENT | OVERTIME | | |
| TOTALS | 21 | 21 | | 586 | 0 | 0 | | |

I HEREBY CERTIFY THAT THIS PAYROLL RECORD IS TRUE AND ACCURATE AND THAT PAYMENT HEREIN AUTHORIZED IS IN ACCORDANCE WITH FLORIDA STATUTES AND THE SCHOOL BOARD OF MIAMI - DADE COUNTY, FLORIDA POLICIES AND REGULATIONS

DATE July 2, 2014

PREPARED BY [Signature] PRINCIPAL OR DEPT. HEAD [Signature]

C

| Assignment | Em | Emp | Perso | Perso | Work | Loc | Charge | Program | Func | Object | Fund | Job | Retire | Wage | Wage | Text | Number | Rate | Dist | Amount | Pay | Paydate | Fisc | Per | In |
|------------|----|-----|-------|-------|---------|-----|---------|----------|--------|--------|--------|----------|--------|------|----------------|--------|--------|------|---------|--------|------------|---------|--------|--------|----|
| 00306474 | B | C9 | NOCO | 999X | 1520100 | | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | 45.00 | 9.00 | H | 405.00 | | 07/12/2013 | 2014 | 201314 | 201314 | |
| 00306474 | B | C9 | NOCO | 999X | 1520100 | | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | 50.00 | 9.00 | H | 450.00 | | 07/26/2013 | 2014 | 201315 | 201315 | |
| 00306474 | B | C9 | NOCO | 999X | 1520100 | | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | 30.00 | 9.00 | H | 270.00 | | 08/23/2013 | 2014 | 201317 | 201317 | |
| 00306474 | B | C9 | NOCO | 999X | 1520100 | | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | 40.00 | 9.00 | H | 360.00 | | 09/06/2013 | 2014 | 201318 | 201318 | |
| 00306474 | B | C9 | NOCO | 999X | 1520100 | | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | 40.00- | 9.00 | H | 360.00- | | 09/20/2013 | 2014 | 201318 | 201318 | |
| 00306474 | B | C9 | NOCO | 999X | 1520100 | | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | 45.00 | 10.00 | H | 450.00 | 0 | 09/20/2013 | 2014 | 201318 | 201319 | |
| 00306474 | B | C9 | NOCO | 999X | 1520100 | | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | 50.00 | 10.00 | H | 500.00 | | 09/20/2013 | 2014 | 201319 | 201319 | |
| 00306474 | B | C9 | NOCO | 999X | 1520100 | | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | 50.00 | 10.00 | H | 500.00 | | 10/04/2013 | 2014 | 201320 | 201320 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 50.00 | 8.27 | H | 413.50 | | 11/01/2013 | 2014 | 201322 | 201322 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 20.00 | 8.27 | H | 165.40 | | 11/15/2013 | 2014 | 201323 | 201323 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 20.00- | 8.27 | H | 165.40- | | 11/27/2013 | 2014 | 201323 | 201323 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 20.00 | 8.46 | H | 169.20 | 0 | 11/27/2013 | 2014 | 201323 | 201324 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 8.00 | 10.00 | H | 80.00 | 0 | 11/27/2013 | 2014 | 201323 | 201324 | |
| 00306474 | B | C9 | NOCO | 999X | 1520100 | | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | 38.00 | 10.00 | H | 380.00 | 0 | 11/27/2013 | 2014 | 201323 | 201324 | |
| 00306474 | B | C9 | NOCO | 999X | 1520100 | | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | 10.00 | 10.00 | H | 100.00 | 0 | 12/13/2013 | 2014 | 201324 | 201324 | |
| 00306474 | B | C9 | NOCO | 999X | 1520100 | | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | 32.00 | 10.00 | H | 320.00 | 0 | 12/13/2013 | 2014 | 201325 | 201325 | |
| 00306474 | B | C9 | NOCO | 999X | 1520100 | | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | 12.00 | 10.00 | H | 120.00 | 0 | 12/27/2013 | 2014 | 201325 | 201326 | |
| 00306474 | B | C9 | NOCO | 999X | 1520100 | | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | 25.00 | 10.00 | H | 250.00 | 0 | 12/27/2013 | 2014 | 201326 | 201326 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 5.00 | 8.46 | H | 42.30 | 0 | 01/24/2014 | 2014 | 201401 | 201402 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 5.00 | 10.00 | H | 50.00 | 0 | 01/24/2014 | 2014 | 201402 | 201402 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 5.00 | 10.00 | H | 50.00 | 0 | 02/07/2014 | 2014 | 201402 | 201403 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 45.00 | 10.00 | H | 450.00 | 0 | 02/07/2014 | 2014 | 201403 | 201403 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 5.00 | 10.00 | H | 50.00 | 0 | 02/21/2014 | 2014 | 201404 | 201404 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 45.00 | 10.00 | H | 450.00 | 0 | 03/07/2014 | 2014 | 201405 | 201405 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 5.00 | 10.00 | H | 50.00 | 0 | 03/21/2014 | 2014 | 201404 | 201405 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 5.00 | 10.00 | H | 50.00 | 0 | 04/04/2014 | 2014 | 201407 | 201407 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 45.00 | 10.00 | H | 450.00 | | 04/18/2014 | 2014 | 201408 | 201408 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 50.00 | 10.00 | H | 500.00 | | 05/02/2014 | 2014 | 201408 | 201409 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 50.00 | 10.00 | H | 500.00 | | 05/16/2014 | 2014 | 201410 | 201410 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 5.00 | 10.00 | H | 50.00 | 0 | 05/30/2014 | 2014 | 201411 | 201411 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 5.00 | 10.00 | H | 50.00 | 0 | 06/27/2014 | 2014 | 201411 | 201412 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 50.00 | 10.00 | H | 500.00 | | 06/13/2014 | 2014 | 201412 | 201412 | |
| 00306474 | B | A3 | N250 | 212X | 1520100 | | 1520100 | 42010000 | 910000 | 5150 | 420000 | 52004250 | | 0101 | Regular Hourly | 50.00 | 10.00 | H | 500.00 | | 06/27/2014 | 2014 | 201413 | 201413 | |

1131.00

11,080.00

2014

| Assignment | Em | Emp | Perso | Perso | Work Loc | Charge L | Program | Function | Object | Fund | Job | Retireme | Wage | Wage Type | Text | Number | Rate | Det | Amount | Pay | Paydate | Fisc | Per | Period | In | Period |
|---------------------|----|-----|-------|-------|----------|----------|----------|----------|--------|--------|----------|----------|------|----------------|------|---------|-------|-----|-----------|-----|------------|------|--------|--------|--------|--------|
| 09133286 | B | C9 | N0C0 | 999X | 1520100 | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | | 15.00 | 10.00 | H | 150.00 | | 07/11/2014 | 2015 | 201414 | | 201414 | |
| 09133286 | B | C9 | N0C0 | 999X | 1520100 | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | | 35.00 | 10.00 | H | 350.00 | O | 07/25/2014 | 2015 | 201414 | | 201414 | |
| 09133286 | B | C9 | N0C0 | 999X | 1520100 | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | | 45.00 | 10.00 | H | 450.00 | | 07/25/2014 | 2015 | 201415 | | 201415 | |
| 09133286 | B | C9 | N0C0 | 999X | 1520100 | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | | 50.00 | 10.00 | H | 500.00 | | 08/08/2014 | 2015 | 201415 | | 201415 | |
| 09133286 | B | C9 | N0C0 | 999X | 1520100 | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | | 50.00 | 10.00 | H | 500.00 | | 08/22/2014 | 2015 | 201416 | | 201416 | |
| 09133286 | B | C9 | N0C0 | 999X | 1520100 | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | | 50.00 | 10.00 | H | 500.00 | | 09/05/2014 | 2015 | 201417 | | 201417 | |
| 09133286 | B | C9 | N0C0 | 999X | 1520100 | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | | 45.00 | 10.00 | H | 450.00 | | 09/19/2014 | 2015 | 201418 | | 201418 | |
| 09133286 | B | C9 | N0C0 | 999X | 1520100 | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | | 5.00 | 12.00 | H | 50.00 | O | 09/19/2014 | 2015 | 201418 | | 201418 | |
| 09133286 | B | C9 | N0C0 | 999X | 1520100 | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | | 45.00 | 12.00 | H | 540.00 | | 09/19/2014 | 2015 | 201419 | | 201419 | |
| 09133286 | B | C9 | N0C0 | 999X | 1520100 | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | | 50.00 | 12.00 | H | 600.00 | | 10/03/2014 | 2015 | 201420 | | 201420 | |
| 09133286 | B | C9 | N0C0 | 999X | 1520100 | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | | 50.00 | 12.00 | H | 600.00 | | 10/17/2014 | 2015 | 201421 | | 201421 | |
| 09133286 | B | C9 | N0C0 | 999X | 1520100 | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | | 50.00 | 12.00 | H | 600.00 | | 10/31/2014 | 2015 | 201422 | | 201422 | |
| 09133286 | B | C9 | N0C0 | 999X | 1520100 | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | | 45.00 | 12.00 | H | 540.00 | | 11/14/2014 | 2015 | 201423 | | 201423 | |
| 09133286 | B | C9 | N0C0 | 999X | 1520100 | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | | 5.00 | 12.00 | H | 60.00 | O | 11/26/2014 | 2015 | 201423 | | 201423 | |
| 09133286 | B | C9 | N0C0 | 999X | 1520100 | 1520100 | 65000000 | 910000 | 5150 | 100000 | 52004007 | | 0101 | Regular Hourly | | 35.00 | 12.00 | H | 420.00 | | 11/26/2014 | 2015 | 201424 | | 201424 | |
| ** Person ID 306474 | | | | | | | | | | | | | | | | 525.00 | | | 5,810.00 | | | | 2015 | | | |
| | | | | | | | | | | | | | | | | 1656.00 | | | 16,870.00 | | | | | | | |

Miami-Dade County Public Schools Office of the Inspector General

Exhibit 2

**The School Board of Miami-Dade County, Florida
P/T Hourly Employees Payroll Final Roster
and Revs Report for Pay Period June 21, 2013 – July 4, 2013
(2 pages)**

**OIG Report
SB1415-1006**

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA

P/T-HOURLY EMPLOYEES
PAYROLL FINAL ROSTER



Location
1520100 SOUTH HIALEAH ELEMENTARY

Pay Period: Jun 21, 2013 - Jul 4, 2013

07/03/2013 08:06:09 Page 1/1

| EMPLOYEE NAME | PERSON ID | PERS. ASSIGN. | STD DAYS | PRESENT | ABSENT | OVERTIME | ATT./ABS. DESCRIPTION | DAYS/HOURS |
|---------------------|-----------------|---------------------|----------|---------|--------|----------|-----------------------|------------|
| HENRIQUEZ, GABRIEL | 171288 | 9015340 | | 21 | 0 | 0 | | |
| CAPE, RAMON | 190290 | 9127044 | | 45 | 0 | 0 | | |
| VEGA, MARIA | 226041 | 226041 | | 23 | 0 | 0 | | |
| RODRIGUEZ, OLGA | 240947 | 240947 | | 63 | 0 | 0 | | |
| RODRIGUEZ, NOEL | 252427 | 252427 | | 45 | 0 | 0 | | |
| MONTERO, EUFEMIA | 257336 | 9087375 | | 30.5 | 0 | 0 | | |
| SANTOS, IDALIA | 268719 | 9023882 | | 30 | 0 | 0 | | |
| ESTEVEN LEON, LINA | 268815 | 268815 | | 36.5 | 0 | 0 | | |
| GATELL, JORGE | 274790 | 274790 | | 45 | 0 | 0 | | |
| VIAMONTE, DENISSE | 285544 | 285544 | | 57 | 0 | 0 | | |
| RODRIGUEZ, ANA | 288243 | 288243 | | 44.5 | 0 | 0 | | |
| SANTIESTEBAN, MARTA | 291595 | 291595 | | 16.5 | 0 | 0 | | |
| ESCALANTE, DILEYS | 294321 | 9102085 | | 33.5 | 0 | 0 | | |
| RUIZ, APRIL | 297587 | 297587 | | 29 | 0 | 0 | | |
| MARTINEZ, GUIDO | 303502 | 303502 | | 16 | 0 | 0 | | |
| MARTIN, AMANDA | 304321 | 9114431 | | 4.5 | 0 | 0 | | |
| GATELL, EMMANUEL | 306474 | 306474 | | 45 | 0 | 0 | | |
| ROQUE, FLOR | 307057 | 9101592 | | 40.5 | 0 | 0 | | |
| CABALLERO, YAYMA | 308896 | 308896 | | 13 | 0 | 0 | | |
| GONZALES, STEPHANIE | 309339 | 309339 | | 24 | 0 | 0 | | |
| BANOS, ELIZAMA | 309940 | 309940 | | 45.5 | 0 | 0 | | |
| | | | | | | | | |
| | | | | | | | | |
| | PERSON ID COUNT | PERS. ASSIGN. COUNT | STD DAYS | PRESENT | ABSENT | OVERTIME | | |
| TOTALS | 21 | 21 | | 708 | 0 | 0 | | |

I HEREBY CERTIFY THAT THIS PAYROLL RECORD IS TRUE AND ACCURATE AND THAT PAYMENT HEREIN AUTHORIZED IS IN ACCORDANCE WITH FLORIDA STATUTES AND THE SCHOOL BOARD OF MIAMI - DADE COUNTY, FLORIDA POLICIES AND REGULATIONS

DATE July 3, 2013

PREPARED BY Raguil Perez PRINCIPAL OR DEPT. HEAD Willie

Miami-Dade County Public Schools Office of the Inspector General

Exhibit 3

**Email from Haydee Villanueva, dated June 17, 2013, to Idalia Santos
Instructing Her to Pay Emmanuel Two Weeks Vacation
Starting Friday, June 21, 2013, at the Rate of Five Hours Each Day.
(1 page)**

**OIG Report
SB1415-1006**

5-13
Santos, Idalia M.

Villanueva, Haydee
RE: Emmanuel Gatell # 306474

From: Villanueva, Haydee
Sent: Monday, June 17, 2013 10:48 PM
To: Santos, Idalia M.
Subject: Emmanuel Gatell # 306474

Hi,
Emmanuel will go on vacation for 2 weeks starting this Friday. Please pay him 5 hours for each day for the next two weeks. He is getting a paid vacation because all the extra hours that he has worked here at the school.

Thank you

Ms. Haydee Villanueva, Principal
South Hialeah Elementary
Community School
265 E 5 ST Hialeah, FL 33010
Phone: (305) 885-4556
Fax: (305) 888-7730
hvillanueva@dadeschools.net

Miami-Dade County Public Schools Office of the Inspector General

Exhibit 4

**Email from Janis Fackler, Ph.D.
Intern Teacher Placement Program/AP3 Coordinator
Center for Professional Learners, M-DCPS
to Haydee Villanueva, dated April 26, 2014 forwarded by
Haydee Villanueva to other Employees
(2 pages)**

**OIG Report
SB1415-1006**

Villanueva, Haydee

From: Villanueva, Haydee
Sent: Saturday, April 26, 2014 6:08 PM
To: Williams, Tamme Y.; Penedo, Chris M.; Santos, Idalia M.
Subject: Fw: Student Intern Contract - FIU
Attachments: Andreu, Cassandra.docx; Diaz, Nathalie.docx; Garcia, Belitza.docx; Perez, Carolina.docx

Haydee Villanueva, Principal South Hialeah Elementary Community School hvillanueva@dadeschools.net

From: STUDENT INTERN

Sent: Saturday, April 26, 2014 04:16 PM

To: Villanueva, Haydee

Subject: Student Intern Contract - FIU

Good afternoon,

Attached to this email are Intern Placement Agreements for student interns from Florida International University.

If you are able to place these interns, please:

- Confirm the Clinical Supervision for Educators/Clinical Educator Training qualifications of the assigned supervising teacher as reflected by the SDES screen, and initial agreement on space provided. *Florida Statute 1004.04*
- Confirm Clinical Supervising Teacher results indicate student gains on benchmark measures.
- Complete all portions of the INTERN PLACEMENT AGREEMENT(S), including signatures of administrator and Clinical Supervising Teacher.
- Send scanned pages electronically to Dr. Jan Fackler at Student_Intern@dadeschools.net (underscore between 'Student' and 'Intern')

Once the form is returned and clinical supervising teacher is approved you will receive an Intern Placement Confirmation Letter. Interns may not begin until this letter is received. We would like to have all forms returned and approved by May 20th.

If you are not able to place, please:

- Inform me immediately via email, Student_Intern@dadeschools.net, so another placement may be located and the requested start date of the intern will not be affected.

Please note: The intern may not be used as a substitute teacher, nor be used to cover a class for any reason as this violates the college/university insurance policy.

Thank you for your assistance and willingness to host interns!

Sincerely,

Janis Fackler, Ph.D.

Intern Teacher Placement Program/AP3 Coordinator
Center for Professional Learning, M-DCPS
1080 LaBaron Drive
Miami Springs, FL 33166
305-887-2002 EXT. 2212
jfackler@dadeschools.net

Miami-Dade County Public Schools Office of the Inspector General

Exhibit 5 Composite

**Compilation of Emails, and Notes to Idalia Santos from Haydee Villanueva
Instructing Idalia Santos Who to Pay and How Many Hours
(20 page)**

**OIG Report
SB1415-1006**

Santos, Idalia M.

From: Villanueva, Haydee
Sent: Sunday, May 26, 2013 4:13 PM
To: Santos, Idalia M.
Subject: SUMMER community school.

HI!!!

Emmanuel has 5 hours daily for Community School ... SUMMER employment. June 10th

Haydee Villanueva, Principal

South Hialeah Elementary Community School

hvillanueva@dadeschools.net

Confirmed

6/10 - 6/14 8⁰⁰ - 1⁰⁰ = 5 hrs per day, Total 25

Santos, Idalia M.

From: Villanueva, Haydee
Sent: Sunday, May 05, 2013 7:26 PM
To: Santos, Idalia M.
Subject: PLEASE PAY EMMANUEL, STAPHANIE, AND GABRIEL

Please see me about Jose Martinez, and please pay Emmanuel, Stephanie, and Gabriel 5 hours each for this Saturday 5/5/13.

Ms. Haydee Villanueva, Principal
South Hialeah Elementary
Community School
265 E 5 ST Hialeah, FL 33010
Phone: (305) 885-4556
Fax: (305) 888-7730
hvillanueva@dadeschools.net

GABRIEL / *Gonzalez* / *Hernandez*
306994 / *# 309335* / *# 171288*
PT / *PT* / *PT*

Sylvia

Zamora

4-9-14

10:15

work AM

8:34

H. Vill —

Am

H.V. [unclear]

3 17-14

MS SYLVIA

5 hrs

A.M.

2 hrs
P.M. last

week

too much
sawbaze

Santos, Idalia M.

From: Villanueva, Haydee
Sent: Friday, January 24, 2014 4:44 PM
To: Santos, Idalia M.
Subject: PAY EMPLOYEE

Ms. Santos, please pay 5 hours for Lina Esteven for Friday After School shift.

Haydee Villanueva, Principal

South Hialeah Elementary Community School

hvillanueva@dadeschools.net

ESTEVEN

Santos, Idalia M.

From: Villanueva, Haydee
Sent: Sunday, May 26, 2013 4:13 PM
To: Santos, Idalia M.
Subject: SUMMER community school.

HI!!!

Emmanuel has 5 hours daily for Community School ... SUMMER employment. June 10th

Haydee Villanueva, Principal

South Hialeah Elementary Community School

hvillanueva@dadeschools.net

XO Santos
San O O
|| XO
O O

see
Emmanuel
Community
Villanueva

Community
(Sub-19th)

5 hours

Daily

Every

day

O'Reilly

236119

Payroll file

Santos, Idalia M.

From: Santos, Idalia M.
Sent: Tuesday, July 16, 2013 10:58 AM
To: Villanueva, Haydee
Subject: RE: PAY 5 Hours Each and 15 for Emmanuel

We owe Mr. Jorge Gatell a total of 11 hours. He has been working an Hour a day for the past 6 days, plus the 5 hours you mention here.

I will process payroll accordingly. Just wanted to let you know.

-----Original Message-----

From: Villanueva, Haydee
Sent: Sunday, July 14, 2013 1:42 PM
To: Santos, Idalia M.
Subject: PAY 5 Hours Each and 15 for Emmanuel

We need to pay Mr. Jorge Gatell #274790. 5 Hours Extra for Owed work.

Pay Ms. Lina Esteven #268815. 5 hours also.

Pay Emmanuel #306474. Please for 15 hours owed also.

Thank you.

Haydee Villanueva, Principal

South Hialeah Elementary Community School

hvillanueva@dadeschools.net

TO Santos

L + S

Sylvia - Friday

The ...

Mr. Fridat to leave
earl 17.

to: Jose Martinez

H. Valls

Sylvia

Zamora

4-9-14

10:15

work AM

8:34

H. Vill

Am

To: Santos

Please note that
Gabriel will have
3 hours per day
through adult Ed.

and 2 through

Community School.

1/6/13

pay

chachi for

today

to Santos

TS Santos
1-6-14

Please pay
Emmanuel

5 DAYS

5 hours a day

emp # 306 474

Santos, Idalia M.

From: Villanueva, Haydee
Sent: Friday, January 24, 2014 4:44 PM
To: Santos, Idalia M.
Subject: PAY EMPLOYEE

Ms. Santos, please pay 5 hours for Lina Esteven for Friday After School shift.

Haydee Villanueva, Principal

South Hialeah Elementary Community School

hvillanueva@dadeschools.net

Sylvia
12-13
Start in
Community
School

call
Olga
about a
conference
this morning
with her
and tax
payroll

Payroll file

Santos, Idalia M.

From: Santos, Idalia M.
Sent: Tuesday, July 16, 2013 10:58 AM
To: Villanueva, Haydee
Subject: RE: PAY 5 Hours Each and 15 for Emmanuel

We owe Mr. Jorge Gatell a total of 11 hours. He has been working an Hour a day for the past 6 days, plus the 5 hours you mention here.

I will process payroll accordingly. Just wanted to let you know.

—Original Message—

From: Villanueva, Haydee
Sent: Sunday, July 14, 2013 1:42 PM
To: Santos, Idalia M.
Subject: PAY 5 Hours Each and 15 for Emmanuel

We need to pay Mr. Jorge Gatell #274790. 5 Hours Extra for Owed work.

Pay Ms. Lina Esteven #268815. 5 hours also.

Pay Emmanuel #306474. Please for 15 hours owed also.

Thank you.

Haydee Villanueva, Principal

South Hialeah Elementary Community School

hvillanueva@dadeschools.net

Unit
Date

To: Santos

Please note that
Gabriel will have
3 hours per day
through adult Ed.

and 2 through

Community School.

xo - jos

San

|| xo

oo

se

Emmanuel Community

Villanueva

Community
(Sub-19th)
5 hours

Daily

every

day

O'Reilly

236119

Miami-Dade County Public Schools Office of the Inspector General

Exhibit 6

**Email from Olga Rodriguez to Principal Villanueva Confirming Her Services are
No Longer Needed, Dated October 14, 2014
(1 page)**

**OIG Report
SB1415-1006**

Telephone conversation

Rodriguez, Olga L.

Sent: Thursday, October 16, 2014 7:07 PM

To: Villanueva, Haydee

Cc: Ferrante, Victor A.

Importance: High

Dear Mrs. Villanueva;

I wanted to confirm that you were the person that contacted me this afternoon by phone letting me know that I am not to return to work tomorrow because my services are no longer needed.

Please remember my pending payment for the following days: 8/18/14 and 8/29/14 (5 hours each day).

Please call me to discuss this matter.

Thank you,

Olga Rodriguez
Program manager
South Hialeah Elementary School
265 E. 5 ST. Hialeah FL, 33010
(305) 885-4556 Ext. 2143
olgarodriguez@dadeschools.net

"Teachers open the door, but you must enter by yourself"

**Miami-Dade County Public Schools
Office of the Inspector General**

Exhibit 7


**Memorandum from José F. Montes de Oca, Chief Auditor
Office of Management and Compliance Audits to
Mary T. Cagle, Inspector General
(4 pages)**


**OIG Report
SB1415-1006**

MEMORANDUM

June 1, 2016
JFM 2015-2016/M062
JFM 305-995-1436

TO: Ms. Mary T. Cagle, Inspector General
Miami-Dade Office of Inspector General

FROM: José F. Montes de Oca, Chief Auditor 
Office of Management and Compliance Audits (OMCA)

BY: Maria T. Gonzalez, Assistant Chief Auditor, School Audits Division 
Office of Management and Compliance Audits (OMCA)

SUBJECT: ALLEGATION OF FUNDRAISING AND PAYROLL IMPROPRIETIES AT
SOUTH HIALEAH ELEMENTARY SCHOOL DURING 2013-2014 AND
2014-2015 FISCAL YEARS UNDER TENURE OF FORMER PRINCIPAL
HAYDEE VILLANUEVA

At your office's request, we are issuing this interim communication, while in the process of drafting the audit report of the internal funds of South Hialeah Elementary School.

Mr. Thomas Knigge contacted our office to request our assistance with the audit of the internal funds of South Hialeah Elementary School for the 2013-2014 and 2014-2015 fiscal years. His office had received an anonymous complaint dated October 22, 2014, where it was alleged that several fundraising activities conducted at the school during these past years had generated cash sales from the students; however, the students were never provided receipts, and there was no recordkeeping to account for these collections. In addition, the anonymous complaint alleged that the former Principal committed payroll fraud by allowing certain employees to report hours worked when they were not present at the school. The complaint included a list of the activities and suspect gift card purchases.

The Principal of South Hialeah Elementary at the time of the alleged incidents was Ms. Haydee Villanueva (Emp. No. 187476). Effective July 16, 2015, she was demoted to Assistant Principal and assigned to work as such at Rockway Elementary School.

In order to address the allegations, the scope of our internal audit encompassed the internal funds records for the 2013-2014 and 2014-2015 school years; with particular emphasis on the list of fundraisers and suspect purchases referred to in the complaint. In addition to the internal funds records provided by the school, the school-allied organization (Parent-Teacher Association-PTA) provided us with copies of their financial records for both the 2013-2014 and 2014-2015 school years to assist us with our audit. We also conducted interviews of staff members who were involved with these activities.

Our investigation disclosed that, under the tenure of the former Principal, the school failed to follow the proper internal funds' bookkeeping procedures and failed to establish a clear and distinct separation between the fundraising activities of the school-allied organization (PTA) and the school. Specifically, fundraising proceeds from snack sales, and admissions to dances and talent shows where students paid anywhere from \$1 to \$5, were not accounted for in the internal funds of the school or the PTA's records. Instead, collections were reportedly kept in a cash box at the school.

Although we were able to substantiate the occurrence of most fundraisers enumerated in the allegation, and the fact that cash collections from students were handled by certain school staff members *with apparent knowledge from the former Principal*, the lack of financial records documenting these activities and conflicting information regarding the party ultimately responsible for these fundraisers made it impossible to determine the amount of money collected, who had ultimate custody of the funds and how they were spent.

Copies of email correspondence from staff members obtained during the audit pointed to gift cards purchased with fundraising proceeds; however, we could not readily determine how many were purchased and/or who received them.

As previously agreed upon by our offices, the part of the investigation involving the former Principal's alleged payroll fraud will be exclusively investigated by your office. Our involvement in this part of the investigation was limited to provide information as requested by your office investigators. We expect that a report for this part of the investigation, as well as for the rest of the investigation, will be forthcoming from your office.

In reference to our review of payroll, the scope of our payroll audit was limited to *current* timelines. We reviewed time and attendance procedures *currently* implemented at the school to ensure compliance with the guidelines established in the *Payroll Processing Procedures Manual* for recording, reporting and maintaining payroll records.

We selected payrolls processed toward the end of the 2014-2015 fiscal year and the beginning of the 2015-2016 fiscal year under the tenure of the current school administration. Based on our review of these records, nothing came to our attention to indicate that the procedures for recording time and attendance and for maintaining the payroll records were not being observed. Minor discrepancies noted during our review of the current sign-in payroll procedures were discussed with the current school administration for their information and follow-up.

Details of our findings are as follows:

In reference to money collection efforts at the schools, Section II, Chapter 3 of the *Manual of Internal Fund Accounting* provides the guidelines for the handling, receipting and depositing of collections associated with school activities. These guidelines specifically require that *any monies collected at the school by staff members be deposited in the school's internal funds checking account and the associated financial transactions be duly recorded in the internal funds of the school.*

In the event that a school-allied organization such as a Parent-Teacher Association/Parent-Teacher-Student Association (PTA/PTSA) is involved in fundraising activities to assist the school, Section IV, Chapter 12 of the *Manual* requires that the accounting of these activities *be separate and distinct from the school both in fact and appearance.* In addition, the school Principal's written approval is required to authorize the school-allied organization to fundraise at the school.

- 1.1. Regarding the fundraisers, audit staff met with PTA board members, school volunteers, staff members and the former Principal of the school (who served during the 2013-2014 and 2014-2015 fiscal years) to obtain an understanding of what transpired during these months and reviewed financial records of the school and the PTA. *During the audit visit, the documentation on file and interviews indicated that, although these activities were conducted at the school, neither the school administration nor the PTA claimed responsibility for conducting these activities.*
- 1.2. *Our audit uncovered that the demarcation between a school-sponsored activity and a PTA-sponsored activity could not be readily determined, because of the level of involvement of school staff in all of the PTA activities.* We could not find in the school records any written approval for the PTA to conduct any sale of snow cones, popcorn, cotton candy or dances and the PTA did not have such document. To further address our concerns, the PTA provided us with a memorandum to confirm that these activities were non-PTA sponsored activities.
- 1.3. *Regarding the monies that were collected for these activities, we were unable to determine how much money was raised from these fundraisers.* As far as the snow cones and similar snack sales, staff estimated that sales would have generated cash sales between \$300-\$400. During the audit we located the snow cone and popcorn machines in a school closet. They appeared as if they had not been used for some time.

In reference to the dances/talent shows, according to staff, the Mega dances and the SHE Factor Talent Show may have been attended by as many as 200-300 students and students may have been charged a \$5 admission. Regarding this admission fee, we found a flyer stating the \$5 admissions price. According to school staff, other similar dances took place at the school; however, we could not find any flyers or documents attesting to these events or the dates.

All staff members interviewed identified a former employee as the organizer of all these sales/dances/activities and the person who was seen counting/reconciling these cash collections while sitting with the cash box *in the former Principal's office*. The employee in question (Emmanuel Gatell, Emp. No. 306474) was hired on an hourly basis to assist with the Community School Program. According to staff members interviewed, he was the former Principal's eyes and ears, her loyal confidant, and even though his was not a managerial position, staff viewed him as her designee in the operational day-to-day affairs of the school.

- 1.4. We were able to retrieve an email sent by the former employee involved with the cash collections *to the former school Principal*. The purpose of the email was to provide the former Principal with a detailed reconciliation of the monies collected for two activities held during the 2013-2014 school year and the distribution of the funds.

Investigators from your office and OMCA audit staff met with the former employee (who wrote the above-referenced email), who has been employed at another school location (Miami Springs Middle) since June 2015. During the interview, this former employee confirmed that a cash box was maintained at the school site location to hold the cash collected from these activities. This former employee claims that he and another employee involved with the PTA handled the contents of the box on behalf of the PTA (Idalia Santos, Emp. No. 268719). Also according to this former employee, the cash was disbursed to staff to purchase materials and supplies for snow cones, popcorn and cotton candy sales, and as reimbursements to employees for various school-related purchases; as payments to outside individuals; and to purchase a cellular telephone, which we were unable to locate at the school.

According to the former employee, records were kept for all receipts and disbursements in a binder at the school; however, the binder could not be located. Consequently, conflicting information and the lack of financial records associated with these activities made it impossible to perform further analyses, or establish the amounts collected in both years.

Please, note that our office can further assist by furnishing specific details of the findings summarized herein, provide you with a list of those employees interviewed at the school during the audit. Other matters not related to this investigation will also be included in our audit report.

Should you have any questions regarding this matter, please do not hesitate to contact me at (305) 995-1436 or Maria T. Gonzalez, at (305) 995-1315.

JFM/mtg

cc: Mr. Felix Jimenez
Mr. Thomas Knigge
Mrs. Joyce M. Castro
Dr. Jimmie L. Brown, Jr.
Audit File

**Miami-Dade County Public Schools
Office of the Inspector General**

Exhibit 8

**Memorandum from South Hialeah
PTA Board Members to Auditor Jana Wright
(1 page)**

**OIG Report
SB1415-1006**

MEMORANDUM

TO: Ms. Jana Wright, Auditor
Miami Dade County Public Schools

FROM: South Hialeah Elementary PTA Board Members


Robert Winchester, President 


Robert Gonzalez, Vice President 

Maria Venereo-Winchester, Vice President 

Emily Mirabal, Vice President 

Ashley Quintana, Secretary 

Idalia Santos, Treasurer 

Rhona Shillingford, Teacher Liaison 

DATE: September 29, 2015

RE: CONFIRMATION OF NON PTA SPONSORED ACTIVITES

As per our meeting today, Tuesday, September 29, 2015 the above mentioned individuals who comprise the Board of Directors for South Hialeah Elementary School PTA hereby confirm that the below mentioned fundraisers were not affiliated, approved or held by South Hialeah Elementary PTA. These include:

- Snow cones sales on every Friday for several years
- Make-up for 5th grade female students
- SHE Factor Night twice a year (December 2013, March 2014)
- Mega Dance (April 2014)
- Art Night (May 2014)
- Spaghetti Night (May 2014)
- Pictures with Sharky, Clifford and Easter Bunny
- Once a month popcorn and cotton candy sales

Please do not hesitate to contact us should you require any additional information.
Thank you.

**Miami-Dade County Public Schools
Office of the Inspector General**

Exhibit 9

**Email from Emmanuel Gatell to Idalia Santos
Re: Projection of Employees Paid and Left to Pay
(2 pages)**

**OIG Report
SB1415-1006**

Santos, Idalia M.

From: GATELL, EMMANUEL J
Sent: Tuesday, April 15, 2014 1:12 PM
To: Villanueva, Haydee
Cc: Santos, Idalia M.
Subject: PROJECTION OF EMPLOYEES PAID AND LEFT TO PAY

PROJECTION

APRIL 2014

S FACTOR DANCE – APRIL 2, 2014

| S | SALES ACCOUNT | FACTOR |
|---------------------------|------------------------------------|------------|
| DATE OF ACTIVITY SALE => | | 2-Apr |
| DATE | REIMBURSED TO | AMOUNT |
| TOTAL AMOUNT EARNED \$ => | NAME AND REASON | \$697.00 |
| 9-Apr | JOSE VIDAL – GFS SNOW CONES | -\$102.00 |
| 9-Apr | ORLANDO GOMEZ – CUSTODIAL WORK | \$150.00 |
| 9-Apr | EMMANUEL GATELL – (GALAXYN3) | (\$397.00) |
| 9-Apr | RAMON CAPE – EQUIPMENT GAS | -\$10.00 |
| 9-Apr | EMMANUEL GATELL - CHOCOLATES/ICECR | -\$23.00 |
| 9-Apr | EMMANUEL GATELL – STARBUCKS GIFT | -\$15.00 |
| TOTAL | LEFT OVER AMOUNT | \$0.00 |

Security - South Hialeah
?
Custodian Hialeah SHS
Miami Springs Middle

POP CORN AND SNOW CONE SALE - APRIL 11, 2014

| SNOWCO | SALES ACCOUNT | POPCORN |
|--------------------------|-----------------|----------------------------------|
| DATE OF ACTIVITY SALE => | | 11-Apr |
| DATE | REIMBURSED TO | AMOUNT |
| TOTAL AMOUNT | NAME AND REASON | \$500.00 Coins to be changed. |

| EARNED \$ => | | |
|--|--------------------------------------|---------------|
| 14-Apr | ROBERTO VILLANUEVA - HOLIDAY LOAN | -\$300.00 |
| 15-Apr | JOSE VIDAL - GFS SNOW CONES | -\$21.00 |
| 15-Apr | JOSE VIDAL - PUBLIX | -\$15.00 |
| 15-Apr | EMMANUEL GATELL - MS. WILLIAMS ICEGR | -\$32.00 |
| 15-Apr | TAMME WILLIAMS - PRINTER INK | -\$23.00 |
| 15-Apr | EMMANUEL GATELL - PRINTER INK (HV) | -\$75.00 |
| 14-Apr | EMMANUEL GATELL - POP CORN RENTAL | -\$34.00 |
| SPECIAL NOTE: CHANGE IN COINS NEED TO BE CHANGED. APPROX. \$40.00 IN COINS. | | |
| TOTAL | LEFT OVER AMOUNT | \$0.00 |

PEOPLE LEFT TO PAY

| NAME | REASON | TOTAL AMOUNT |
|-------------------|-------------------------------|--------------|
| GLADYS FARALDO | TOYS R US GIFT CARDS | \$100 |
| YANELL SANCHEZ | THE HOME DEPOT DOORMAT | \$20.00 |
| PTA | END OF YEAR DJ | \$200.00 |
| RAMON CAPE | GAS | \$40.00 |
| JOSE VIDAL | GFS POP CORN SUPPLY | \$28.00 |
| JOSE VIDAL | THE HOME DEPOT FLOWERS | \$37.00 |
| JOSE VIDAL | MORING SECURITY JOB | \$50.00 |
| GLADYS FARALDO | INK | \$290.00 |
| NEDDRO ELVIN | (NEED TO BUY INK FOR HER) | NEED TO BUY |
| EMMANUEL GATELL | DOLLAR STORE SCHOOL SUPPLIES. | \$66.00 |
| HAYDEE VILLANUEVA | PUBLIX WIDE TRACK-24H | \$33.00 |

Thank you,

Emmanuel Gatell
 South Hialeah Elementary
 Main / Attendance Office
emmanuelgatell@dadeschools.net

Santos, Idalia M.

From: GATELL, EMMANUEL J
Sent: Wednesday, April 16, 2014 4:01 PM
To: Santos, Idalia M.
Subject: RE: PROJECTION OF EMPLOYEES PAID AND LEFT TO PAY

I'm sorry for the inconvenience. Won't happen again.

From: Santos, Idalia M.
Sent: Wednesday, April 16, 2014 3:18 PM
To: GATELL, EMMANUEL J
Subject: RE: PROJECTION OF EMPLOYEES PAID AND LEFT TO PAY

Good afternoon Emmanuel,

I don't know why I am being copied on this email as this does not pertain to PTA. Please do not copy me.
Thank you.

Idalia Santos
Principal Secretary
South Hialeah Elementary School

**Miami-Dade County Public Schools
Office of the Inspector General**

Exhibit 10

**Email from Haydee Villanueva to Idalia Santos
Giving Idalia Santos Permission to Ask Emmanuel Gatell for Help with PTA
(1 page)**

**OIG Report
SB1415-1006**

GATELL, EMMANUEL J

From: Villanueva, Haydee
Sent: Thursday, May 09, 2013 12:10 PM
To: Santos, Idalia M.
Subject: RE: PTA Help

Thank you.

Haydee Villanueva, Principal South Hialeah Elementary Community School hvillanueva@dadeschools.net

From: Santos, Idalia M.
Sent: Thursday, May 09, 2013 7:39 AM
To: Villanueva, Haydee
Subject: RE: PTA Help

Good morning Thank you!! It would be a big help. I will notify him today. Thanks.

Idalia Santos
Secretary
South Hialeah Elementary School

From: Villanueva, Haydee
Sent: Wednesday, May 08, 2013 4:51 PM
To: Santos, Idalia M.
Subject: PTA Help

Hi.... Maybe Emmanuel could Help you with PTA.. Activities, fundraisers, etc..... Tell him.

Haydee Villanueva, Principal South Hialeah Elementary Community School hvillanueva@dadeschools.net

Miami-Dade County Public Schools Office of the Inspector General

Exhibit 11

**Email from Idalia Santos to Emmanuel Gatell Informing Him that the Projection of
Employees Paid and Left to Pay Has Nothing to Do with PTA**

(1 page)

**OIG Report
SB1415-1006**

Santos, Idalia M.

From: GATELL, EMMANUEL J
Sent: Wednesday, April 16, 2014 4:01 PM
To: Santos, Idalia M.
Subject: RE: PROJECTION OF EMPLOYEES PAID AND LEFT TO PAY

I'm sorry for the inconvenience. Won't happen again.

From: Santos, Idalia M.
Sent: Wednesday, April 16, 2014 3:18 PM
To: GATELL, EMMANUEL J
Subject: RE: PROJECTION OF EMPLOYEES PAID AND LEFT TO PAY

Good afternoon Emmanuel,

I don't know why I am being copied on this email as this does not pertain to PTA. Please do not copy me.
Thank you.

Idalia Santos
Principal Secretary
South Hialeah Elementary School

**Miami-Dade County Public Schools
Office of the Inspector General**

**Exhibit 12
COMPOSITE**

**Compilation of Various Emails Between Haydee Villanueva,
Emmanuel Gatell, and Olga Rodriguez Re: Fundraising Activities
(4 pages)**

**OIG Report
SB1415-1006**

RE: OCTOBER SNOW CONES SALES??

Page 1 of 1

RE: OCTOBER SNOW CONES SALES??

Villanueva, Haydee

Sent: Tuesday, October 01, 2013 12:54 PM

To: GATELL, EMMANUEL J

Yes we are Fridays

Haydee Villanueva, Principal
South Hialeah Elementary School
hvillanueva@dadeschools.net

----- Original message -----

From: "GATELL, EMMANUEL J" <EmmanuelGatell@dadeschools.net>

Date: 10/01/2013 12:46 PM (GMT-05:00)

To: "Villanueva, Haydee" <HVillanueva@dadeschools.net>

Subject: OCTOBER SNOW CONES SALES??

Are we having snow cone sales in the month of October. Ms. De la Fuente told me that she thinks that it is not allowed because of the United Way Campaign on October. Please advise.

Emmanuel Gatell
School Assistant/Attendance Office
South Hialeah Elementary School

RE: CONNECT ED APPROVAL

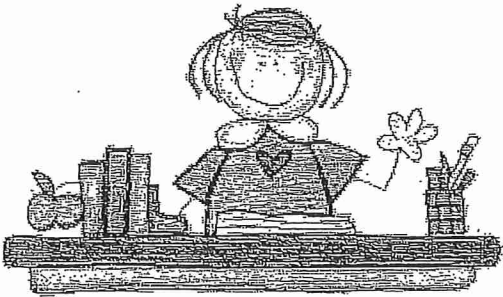
Villanueva, Haydee

Sent: Wednesday, February 05, 2014 3:01 PM

To: GATELL, EMMANUEL J

Yes and snow cone too

*Haydee Villanueva, Principal
South Hialeah Elementary
Community School
265 E 5 ST Hialeah, FL 33010
Phone: (305) 885-4556
Fax: (305) 888-7730
hvillanueva@dadeschools.net*



All students can learn and succeed,
but not in the same day, or in the same way."
-William G. Spady

From: GATELL, EMMANUEL J

Sent: Wednesday, February 05, 2014 1:25 PM

To: Villanueva, Haydee

Subject: CONNECT ED APPROVAL

Ms. Villanueva:

Ms. Penedo wants to know if she could send out a connect Ed to our parents informing them about students being tardy to school. We have a lot of students coming in tardy. Thank you.

Emmanuel Gatell
Main & Attendance Office
South Hialeah Elementary School
manuelgatell@dadeschools.net

To: Santos, Idalia M.
Subject: FW: Fwd:

Olga Rodriguez
Program manager
South Hialeah Elementary School
265 E. 5 ST. Hialeah FL, 33010
(305) 885-4556 Ext. 2143
olgarodriguez@dadeschools.net

"Teachers open the door, but you must enter by yourself"

From: Villanueva, Haydee
Sent: Thursday, February 27, 2014 6:07 PM
To: Perez, Raquel; Rodriguez, Olga L.; Faraldo, Gladys
Subject: Fwd:

Yes, we have to sell snow cones.. No money.

Haydee Villanueva, Principal
South Hialeah Elementary School
hvillanueva@dadeschools.net

----- Original message -----

From: "Rodriguez, Olga L."
Date: 02/27/2014 6:04 PM (GMT-05:00)
To: "Villanueva, Haydee"
Subject:

It could be possible to buy some black ink for our printer because we dont have ink to print all the attendances for next monday

Thanks for your support

Olga Rodriguez
Program manager
South Hialeah Elementary School
265 E. 5 ST. Hialeah FL, 33010
(305) 885-4556 Ext. 2143
olgarodriguez@dadeschools.net

Announcement

Villanueva, Haydee

Sent: Tuesday, April 08, 2014 6:21 PM

To: Vizcaino; Ashley A.

Hi.. Please announce that this Friday we will be selling Snow cones and pop corn for 1 dollar at the PE field. Students could bring 2 dollars to enjoy a delicious now cone and pop corn.

Thank you

Haydee Villanueva, Principal
School hvillanueva@dadeschools.net

South Hialeah Elementary Community

Miami-Dade County Public Schools Office of the Inspector General

Exhibit 13

**Emails from Ms. Villanueva to Ms. Santos Directing Her to Purchase a Thank You
Card and Gift Card From Starbucks & Response**

(3 pages)

**OIG Report
SB1415-1006**

GATELL, EMMANUEL J

From: Santos, Idalia M.
Sent: Friday, January 31, 2014 1:47 PM
To: GATELL, EMMANUEL J
Subject: Thank You Card for Principal

Please buy the gift card at any time this weekend. \$10.00 starbucks

Idalia Santos
Principal Secretary
South Hialeah Elementary School

-----Original Message-----

From: Villanueva, Haydee
Sent: Friday, January 31, 2014 12:22 PM
To: Santos, Idalia M.
Subject: Re: Thank You Card for Principal

Whenever you can not so important... Thank you.

Haydee Villanueva, Principal
hvillanueva@dadeschools.net

South Hialeah Elementary Community School

----- Original Message -----

From: Santos, Idalia M.
Sent: Friday, January 31, 2014 09:19 AM
To: Villanueva, Haydee
Subject: RE: Thank You Card for Principal

OK

Idalia Santos
Principal Secretary
South Hialeah Elementary School

-----Original Message-----

From: Villanueva, Haydee
Sent: Friday, January 31, 2014 8:49 AM
To: Santos, Idalia M.
Subject: Thank You Card for Principal

When we can please write a pretty thank you note Miami Springs Senior Principal with a 5 or 10. Gift card from Star Bucks

Re: Fwd:

Re: Fwd:

Villanueva, Haydee

Sent: Wednesday, July 17, 2013 9:08 AM

To: Perez, Raquel

NO Community school MUST BE NOW

Haydee Villanueva, Principal South Hialeah Elementary Community School hvillanueva@dadeschools.net

From: Perez, Raquel

Sent: Wednesday, July 17, 2013 09:03 AM

To: Villanueva, Haydee

Subject: RE: Fwd:

No \$ in Special Purpose, maybe snow cone \$

Ms. Raquel Perez

Secretary/Treasurer

South Hialeah Elementary School/5201

Ph. (305)885-4556 Ext. 2113

Fx. (305)888-7730

"Make it a day...you wouldn't mind reliving"



From: Villanueva, Haydee

Sent: Tuesday, July 16, 2013 7:28 PM

To: Perez, Raquel

Subject: Fwd:

Haydee Villanueva, Principal

South Hialeah Elementary School

hvillanueva@dadeschools.net

----- Original message -----

From: "Villanueva, Haydee" <HVillanueva@dadeschools.net>

Date: 07/16/2013 7:17 PM (GMT-05:00)

To: "Santos, Idalia M." <isantos@dadeschools.net>

Subject:



Re: Fwd:

Page 2 of 2

✓ Raquel is going to kill me however I must purchase two gift cards for the region office

Haydee Villanueva, Principal
South Hialeah Elementary School
hvillanueva@dadeschools.net

**Miami-Dade County Public Schools
Office of the Inspector General**

Exhibit 14

Email from Emmanuel Gatell to Ms. Villanueva Re: Statement for Haydee Villanueva – Loans from Emmanuel Gatell & Ms. Villanueva’s Response

(1 page)

**OIG Report
SB1415-1006**

Gonzalez, Maria T.

From: Villanueva, Haydee
Sent: Thursday, September 26, 2013 8:54 PM
To: GATELL, EMMANUEL J
Subject: Statement for Haydee Villanueva - Loans from Emmanuel Gatell

From: Villanueva, Haydee
Sent: Monday, July 08, 2013 10:17 PM
To: GATELL, EMMANUEL J
Subject: Re: Statement for Haydee Villanueva - Loans from Emmanuel Gatell

Yes, I am going to pay you. Don't worry.

Haydee Villanueva, Principal South Hialeah Elementary Community School hvillanueva@dadeschools.net

From: GATELL, EMMANUEL J
Sent: Monday, July 08, 2013 10:09 PM
To: Villanueva, Haydee; GATELL, EMMANUEL J
Subject: Statement for Haydee Villanueva - Loans from Emmanuel Gatell

Hi.. Quick statement outlook for your information :P *Love, Emmanuel*

Statement / Bill for Haydee Villanueva - Loans from Emmanuel Gatell

| Date | Item / Services | Total | Reason |
|---------------------|--------------------------|------------|-------------------|
| 5/26/2013 | El Dorado Furniture | \$2,496.27 | Bedroom Furniture |
| 4/4/2013 | Bank of America Payments | \$672.53 | Check Payment |
| GRAND TOTAL: | | | \$3,168.80 |